



University of Liberia College of Health Sciences
Tubman Boulevard Monrovia,
Liberia

REF: REQUEST FOR QUOTATION FOR Assorted Electrical & Welding materials
ULCHS-OFS/GC/2023/028

DATE: May 20, 2023

The University of Liberia College of Health Sciences (ULCHS) is hereby soliciting quotations from eligible and interested vendors to supply assorted electrical & welding materials. The goods are to be quoted with the below details and subsequently supplied.

All goods must be provided in good condition and at the Right time and place and must amount to the absolute value for Donor's money. Only prices within acceptable range for standardized and quality Services will be considered.

See Requirements below:

ITEM NO.	DESCRIPTION	REMARKS/Specification	Quantity	Unit
1	Generator	KDE7000T 5KVA diesel generator- <ul style="list-style-type: none">• Rated AC output: 4.5 KVA• Max AC output: 5 KVA• Voltage: 220v / 240V• Frequency: 50/60HZ• Starting system: Key start only• Fuel tank capacity: 13.5 L• Continuous operating hours: 12 Hours• Dimension: 912mm X 532mm X 740mm• Dry weight: 100 KG (Or its equivalent)	3	pcs
2	Electrical wire	#8, #10, #12 and #14	4 (1 each)	rolls
3	Receptible & cup	For electrification	10	Pieces
4	Paint	Anti rust paint	3	buckets
5	Electrical tape	For electrical wire	4	pieces
6	Switch & cup	For electrification	10	pieces



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7	Wire nail	4'' nail	2	cartoon
8	Hinges 4"	butt hinges for panel doors	27	Pieces
9	Inside Lock	poor handle store for panel doors- guarantee & durable	9	Pieces
10	Screw	wood screw	9	Parks
11	Interior White Water Paint	Water paint latex	3	Bucket
12	Cream Oil Paint	wall paint combination	3	Buckets
13	Vanish Clear /Dark	Ronseal varnish	3	Gallons
14	Brushes	6 inches brushes	5	Pieces
15	Roller	house hold room wall	6	Pieces
16	Masking Tape 1"	painting tape	3	Pcs
17	Energy Saving Bulbs 50w	AKT 220v led light bulb	6	Pieces
18	Clamp (16X16)	pipe clamp	10	Pieces
19	Surface Receptable	duplex outlet (WSO-002)	10	Pieces
20	Double Switch	Bestten double on/off rocket light switch	5	Pieces
21	Single Switch	bestten single on/off rocket light switch	5	Pieces
22	Electrical Tape	black electrical tape	8	Pieces
23	Wire #12 AWG	12-AWG pump cable	2	Rolls



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24	Steel plate	<u>2mm</u>	9	<u>sheets</u>
25	Welding rods	Most genuine type	1	<u>ctn</u>
26	Angle bar	2'' angle bar	9	<u>pcs</u>
27	Yale lock	6 time for iron doors	3	pcs
28	Anti rust paint	For steel	7	gallons
29	Thinner	Original thinner for wood- anti insect	3	gallons
30	Flat bar	2'' flate bar	8	pcs
31	Grinding disc	Quality grinding	4	pcs
32	Cutting disc	Steel cutter	8	pcs
33	Angle bars	1 ½''	15	pcs
34	Angle bars	1''	12	pcs
35	Square pipes	1 ½ ''	12	pcs
36	Galv pipe	½''	2	pcs
37	Steel rods	¼''	2	pcs
38	Steel rods	¼''	2	pcs
39	Steel rods	For 3 departments' windows- 5/8''	200	pcs



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All quotes required by this RFQ must be received by mail to: ulchsofs@ul.edu.lr OR through hard copy delivered at the Administrative Building, University of Liberia College Health Sciences-Office of Fiduciary Services, AM Diglottic Campus, Congo Town, NOT LATER THAN **2:00 PM on Monday May 22, 2023**, Liberia local time.

NOTE: Issuance of this RFQ in no way constitutes a commitment by the UL-CHS to award a contract. In case of further queries or clarification regarding the RFQ, kindly send an email to the email address above.

Sincerely,

University of Liberia
College of Health Sciences
Office of Fiduciary Services

Conditions of RFQ

Annex 1

Exact Address of Delivery Location	University of Liberia Fendall Campus
Latest Expected Delivery	N/A
Currency of Quotation	United States Dollars
Deadline for the Submission of Quotation	2:00 PM, Monday, May 22, 2023, Liberia Local Time
All documentations shall be in this language	English
Documents to be submitted	<ul style="list-style-type: none"> a. Duly completed Special Term & Condition Form: Annex 2; b. Duly completed Technical Compliance Sheet: Annex 3; c. Duly completed Price Schedule sheet as Annex 4; d. Firm's Profile e. List of past employer and contact (Copy of Contract/PO) f. Valid PPCC Vendor Certificate g. Valid Business Registration & Tax Clearance
Period of Validity of Quotes starting the Submission Date	30 days with possibility of extension
Partial Quotes	Not permitted
Payment Terms	100% upon delivery of goods/Services/Works.



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Liquidated Damages	N/A
Evaluation Criteria	<ul style="list-style-type: none"> a. Responsiveness/Full compliance to submission requirements b. Acceptance of Special Terms & Conditions; c. Compliance with specifications; d. Price
ULCHS will award to:	One supplier
Type of Contract to be Signed	Purchase Order
Conditions for Release of Payment	Signed/certified delivery note or Job completion Certificate.
Contact Person for Inquiries (Written inquiries only)	<p><i>For general inquiries related to terms and conditions please contact Procurement Office-ulchsofs@ul.edu.lr University of Liberia College of Health Sciences, Monrovia ; +231 770200869/+231 0776455647</i></p> <p>Any delay in ULCHS's response shall not be used as a reason for extending the deadline for submission, unless ULCHS determines that such an extension is necessary and communicates a new deadline to the Proposers.</p>

Annex 2

Special Conditions: These conditions are unique to this requirement. Please response.

Other Information pertaining to our Quotation are as follows :	Your Responses		
	<i>Yes, we will comply</i>	<i>No, we cannot comply</i>	<i>If you cannot comply, pls. indicate counter proposal</i>
Delivery Lead Time: Immediate after signing of contract/PO			
Delivery location: College of Health Sciences Administrative Building.			
Warranty on works: Immediate replacement of faulty items by supplier without additional cost to buyer			
Payment: 100% upon delivery Services/Works and submission of invoices			
Payment Currency: US\$			



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Be willing to supply until payment can be processed			
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All other information that we have not provided automatically implies our full compliance with the requirements, terms and conditions of the RFQ.

[Name of bidder]

[Name and Signature of Authorized Person]

[Date]

NB: Please ensure that you stamp this document.

Annex 3

ANNEX 3: BIDDERS DECLARATION

YES	NO	DESCRIPTION
		Requirements and Terms and Conditions: I/We have read and fully understand the RFQ, including the RFQ Information and Data, and any Special Conditions of Contract. I/we confirm that the Bidder agrees to be bound by them.
		I/We confirm that the Bidder has the necessary capacity, capability, and necessary licenses to fully meet or exceed the Requirements and will be available to deliver throughout the relevant Contract period.
		Ethics: In submitting this Quote I/we warrant that the bidder: has not entered into any improper, illegal, collusive or anti-competitive arrangements with any Competitor; has not directly or indirectly approached any representative of the Buyer (other than the Point of Contact) to lobby or solicit information in relation to the RFQ; has not attempted to influence, or provide any form of personal inducement, reward or benefit to any representative of the Buyer.
		I/We confirm to undertake not to engage in proscribed practices, or any other unethical practice, with the GOL/USAID or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the GOL/USAID and we acknowledge that it provides the minimum standards expected of suppliers to the UN.



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YES	NO	DESCRIPTION
		Conflict of interest: I/We warrant that the bidder has no actual, potential, or perceived Conflict of Interest in submitting this Quote or entering a Contract to deliver the Requirements. Where a Conflict of Interest arises during the RFQ process the bidder will report it immediately to the Procuring Organization’s Point of Contact.
		Prohibitions, Sanctions: I/We hereby declare that our firm, its affiliates or subsidiaries or employees, including any JV/Consortium members or subcontractors or suppliers for any part of the contract is not under procurement prohibition by the GOL/USAID, and have not been suspended, debarred, sanctioned or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization.
		Bankruptcy: I/We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future.
		Offer Validity Period: I/We confirm that this Quote, including the price, remains open for acceptance for the Offer Validity.
		I/We understand and recognize that you are not bound to accept any Quotation you receive, and we certify that the goods offered in our Quotation are new and unused.
		By signing this declaration, the signatory below represents, warrants and agrees that he/she has been authorized by the Organization/s to make this declaration on its/their behalf.

TERMS & CONDITIONS

We, the undersigned, hereby accept in full the ULCHS Terms and Conditions, and hereby offer to supply/Deliver in conformity with the specification and requirements of the ULCHS as per RFQ Reference

[Name of bidder]

[Name and Signature of Authorized Person]

[Date]

NB: Please ensure that you stamp this document.



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