



Female Head Counselor & Nurse

Job Summary:

We are seeking a Female Head Counselor and Nurse to provide support and services during a four-week science education program for secondary school students in 11th and 12th grade (along with a Female Head Counselor). In this position, the Head Counselors will help and guide students with personal problems and responsible for overseeing student conduct outside of the classroom. The Head Counselors will also lead group discussions and activities in the evenings. Additionally, the Female Head Counselor will supervise and mentor 5 Female Student Counselors. The Head Counselors are expected to work in a professional setting while advocating for the needs of the students.

Additionally, the Female Head Counselor will serve as a Camp Nurse. In this capacity, he or she will be responsible for managing students' health by promoting through nursing process. She/he will provide physical and psychological support to students. In this position, they will help and guide students with personal health problems they encounter while at the camp.

Location and Dates:

Training of counselors: The Head Counselors will participate in a 2-day training (May 25-26) at University of Liberia College of Health Sciences (Congo Town).

Camp implementation: The Head Counselors will participate in the Camp, held at the Liberia Theological Baptist Seminary, July 31 – September 1, 2023. Head Counselors will be in-residence at the Camp full-time.

Job Duties and Responsibilities:

- Be available to students at all times for personal problems and discussions
- Oversee conduct of students outside of the classroom; this may include:
 - Appropriate disciplinary actions for students who break rules
 - Mediating conflicts between students
 - Ensuring safe and comfortable spaces for the students
- Lead discussions with small and large groups of students
- Encourage the students and help lead evening group activities
- Maintain confidentiality and professionalism about students' problems unless speaking to Camp xSEL organizers
- Be present at the LBTS campus at all times during the camp
- If needed, accompany students from and to their home county as a chaperone
- Attend Leadership meetings every day at the end of classes
- Provide feedback and evaluation on aspects of the camp outside of the classroom
- Provide preventive and curative medical care to students, including:
 - Conducting ongoing assessments as determined by student's condition based on best practices, procedures or protocols and reprioritize care accordingly
 - Develop plan of care that is individualized for a student
 - Perform therapeutic nursing interventions as established by individualized plan of care for the student, in a non-judgmental, non-discriminatory manner that is sensitive to the students
 - Provide student education customized to students
 - For more serious health conditions, initiate referral to appropriate health facility
 - Initiate emergency contact in case of emergency
 - Reports student condition to Camp xSEL management team

Job Requirements and Qualifications:

- Graduate of an accredited school of nursing, is licensed and is in good standing with the Liberia Board of Nursing & Midwifery
- Evidence of 5 years of nursing experience
- Previous advocacy and counseling training required; training in child protection, leadership, and mental health care preferred
- Clinicians with mental health training will be given preference
- Experience leading small group and large group discussions
- Able to dedicate time to be on campus throughout the duration of the Camp
- Must follow all guidelines and schedules set by camp facilitators/staff

Application Instructions:

[Submit an application online](#) by Tuesday, April 4. Interviews will be conducted in mid-April.

